



Rhodes College

— 1818 —

Office of the Registrar

Q: Where do I submit the F11 contract?

A: The F11 contract can be submitted by email to registrar@rhodes.edu, or a hard copy can be submitted to the Registrar's office (106 Burrow Hall).

Q: Who needs to approve the contract?

A: Each contract should be supervised by a Rhodes faculty member who works in a field related to the proposed experience. The faculty supervisor and their department or program chair must approve the contract; the Foundations Curriculum Committee does not review it.

Q: How do I know what experiences qualify for an F11 contract?

A: Talk to your academic advisor and a faculty member who works in the relevant field (e.g., if you are planning to do a business internship, talk to a professor in Business.) If the faculty members whom you speak with are unsure whether an experience would qualify for the F11, they should reach out to the Chair of the Foundations Curriculum Committee.

Q: When do I need to submit the contract to the Registrar's office?

A: You should submit the contract no later than the end of the add/drop period for the semester in which F11 credit will be awarded. International students who need CPE (Certified Professional Employment) should ensure that the contract is on file before they begin any paid experience.

Q: When should the faculty supervisor submit the assessment form?

A: The faculty supervisor should submit the assessment form after all the work has been completed and before the final grade deadline for the semester in which F11 will be awarded. Students are strongly encouraged to complete the F11 requirement before their final semester at Rhodes. For any student who is completing the F11 in their final semester, the student and their faculty supervisor should submit the F11 assessment form to the Registrar's office no later than the last day of classes.

Q: Do all students need an F11 contract?

A: No. The contract is for experiences that fulfill the F11 requirements but are not already covered by an existing course or pre-approved program.

Q: I have some research credit that carries F11, but not a full 3 credits. Can I use that in an F11 contract?

A: An F11 contract may contain a mixture of courses such as 450/451, 460/461, as well as other activities, if these activities are clearly related to a common goal. The student and their faculty supervisor should outline in the contract how the combination of experiences meets the sustained engagement requirements of the F11 catalogue language, which can be found [here](#).



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Q: Can I get retroactive credit for experiences such as research or internships?

A: If your faculty supervisor feels it is appropriate, experiences completed in the past may be included in an F11 contract. For example, a student may complete 1 credit of research with no intention to fulfill the F11 through this work, but realize later that they would like to continue the research or undertake a related project that would result in the requisite 138 hours of work for the F11. An F11 contract can be written that includes past, current, and future research experiences, as long as they are clearly connected and thus represent sustained engagement with a particular topic.

Q: What experiences carry F11 credit?

A: Each of the following experience may carry F11 credit with approval.

- Baptist Summer Fellowship
- Bonner Scholars
- Curb Institute Fellowship
- Day Scholars
- LeBonheur Summer Plus Fellowship
- New York Internship
- Rhodes Institute for Regional Studies
- ROTC Military Training (upon completion of the program in a student's Senior year)
- St. Jude Summer Plus Fellows
- Summer Service Fellows
- Supervised Research, Creative, and Professional Experience
- Woods Hole Practical Learning
- Study Abroad/Away (Maymester and semester programs)

N.B. - F11 is not automatic for Study Abroad or Study Away programs. In order to earn F11 through these experiences, students must complete the pre- and post-experience assessments through the Buckman Center.

Q: What courses carry F11 credit?

A: Courses carrying the F11 can be found on Workday. Students can go to "Find Undergraduate Course Sections" and select the desired term (e.g., Spring 2025). Under "Course Tags" on the left-hand side of the page, they can choose "Foundation: F11: Classroom/World Connections" to see all courses that carry the F11 in a given semester. The College catalogue is the final authority on the academic program; if you are uncertain whether a course carries F11 credit, you can look it up in the College catalogue.

Q: Can I combine experiences, such as research and internships, in an F11 contract?

A: The F11 requires sustained engagement. This means that experiences may only be combined in the F11 contract if they are clearly connected and working toward a common goal or topic. Faculty supervisors and chairs should not approve contracts that are made up of unrelated experiences.