REGISTRATION GUIDELINES AND TREE STRATEGIES

Humanities 102 (1st Year Search)

- Students enrolled in FIRST YEAR SEARCH who wish to remain in the same colloquia for spring semester should request those sections by signing up with their colloquium professors. They should NOT list the courses on the Tree. It does NOT count as their first choice.
- Students who request the same Search section should NOT list the course on the Tree NOR should they include the course hours in the "Maximum Credits" slot.
- Students in first year Search who wish to CHANGE colloquia sections should register for the new section via the Tree.

Religious Studies 102 (1st Year Life)

- The second course in the Life program is Religious Studies 102. Students must register for it via the Tree.
- Students may not enroll in 200-level Life courses until they have completed RS 101-102 or Humanities 101-102.

Physics 101: Astronomy

- Astronomy lecture must be taken concurrently with the lab (as stated in the catalog).
- There are multiple lab sections for astronomy. Students should request more than one section of astronomy lab to increase the chances of getting into one.
- Lecture sections are always full and always fill early; use the tree wisely. First-year and sophomore students are advised not to request Physics 101 because of heavy demand from juniors and seniors.

Science Labs

- Science labs that carry academic credit and have their own CRNs should be listed in the "Labs" column.
- As many of the offered lab sections as possible should be listed in the labs column so that the student has a good chance of getting assigned to a lab.
- In almost all cases, it is not possible to take the lecture portion of the course without the lab and *vice versa*.

Preregistered Courses

- Preregistered Courses count as a student's first choice and should NOT be listed on the Tree. Humanities 102 is not counted as the first choice, preregistered course, but still should not be listed on the Tree.

Variable Credit Courses

- For variable credit courses like internships or research, it may be necessary to indicate the desired number of credits in the appropriate space on the Tree. The default entry in many cases is one credit. Be sure to check.

Wait Lists

- Course waiting lists will not be started until schedules are distributed. Students must wait until they receive their schedules and find out if they got the course before asking to be put on a waiting list. Students should contact the instructor of the desired section for inclusion on the waiting list if such a list exists.
- Do not count on getting in a course just because you are on a wait list. Very few students drop courses that are in high demand. Add another course to complete your schedule and drop it if you are fortunate enough to get into the wait listed course.

"Tree Building" Strategies

- Don't list the exact same course in slots A1, B1, and C1. Doing so serves no purpose.

- Do not enter two sections of the same course (or duplicate courses) along a single branch of any tree. (Remember, each branch represents a different schedule!).
- FYWS 151: Students who didn't complete 151 in the fall will need to take it in the spring.
- To increase the chance of getting a course with multiple sections, list 3 different sections in the 3 "First choice" slots (A1, B1, C1).
- If lab courses are important, leave afternoons open for alternate assignments, if applicable.
- The more options you give yourself, the better chances you have of getting a desirable schedule.
- Most students who fail to get a satisfactory schedule from Pre-Registration didn't take the time to do it right.
- Based on past experience with Pre-Registration, students who do not complete their Trees correctly and/or completely are much less likely to get the courses they want than those students who complete two or three Trees. Only entering a few courses on Tree A and nothing on Trees B and C severely limits your chances of getting a full schedule.
- Physical Education and Applied Music courses: List in the "Other Courses" column.

Filling out the Forms

- Registration information should be transferred directly from the Tree worksheet to Pre-Registration. Students will need their Rhodes ID number (preceded by an upper-case "R") and their Registration PIN to register via the system. The Registration PIN is available only from the student's advisor.
- Students should pay careful attention to the CRN attached to each desired course. Information must be transferred from the Schedule of Classes to the Tree correctly.
- The program will not register any student for more than 19 credits. Maximum credits entered should correspond to the number of credits in any schedule with the most credits.