

RHODES COLLEGE ARCHIVES AND SPECIAL COLLECTIONS
Paul Barret, Jr., Library 2000 North Parkway, Memphis, Tennessee 38112

Deed of Gift

I, _____ hereby unconditionally give, donate, and convey to the Rhodes College Archives as of the date shown below, all rights, title, and interest that I possess in the following item(s) to be used and/or disposed of by the Rhodes College Archives, at its unrestricted discretion; and, I waive all present or future rights in, to, or over said property, its use or disposition.

Description of item(s). Please attach list of published titles:

I understand that the following practices and other considerations relating to this gift are at the discretion of the Rhodes College archivist in accordance with College policy. The Rhodes College Archives and Special Collections:

- Will store, preserve, protect, and display the gift in accordance with standard archive or special collections practices
- Will organize, catalog, digitize and/or create a guide to the gift in accordance with the Library's practices and standard library, archive, or special collections practices
- May store digital versions of the gift in the Archives' electronic repository and display the item on the World Wide Web
- Will provide reasonable security and will take such precautions as may be necessary to protect the materials
- May appropriately dispose of materials that, after receipt, are deemed unsuitable to the Rhodes College collections
- Will provide access and permission to publish, when the gift has been appropriately processed, to all persons qualified to use materials in the Rhodes Library, subject to the terms and conditions, if any, stated below

Terms and Conditions:

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_____ I represent and warrant that I control the copyright in some or all of the donated materials. (Please indicate below the materials for which you control the copyright and the nature of your copyright control, e.g., sole/joint owner, heir, literary executor, trustee.)

_____ I do not control copyright in any of the donated materials.

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_____ I wish to transfer, convey, and assign to Rhodes College, any copyright which I control in the above-named materials, subject to the limitations, if any, stated below.

_____ I do not wish to transfer copyright, but give permission for the Library to make copies for users of the materials.

I represent and warrant that I am the sole owner of the materials described above and that I have full right, power, and authority to make this donation to Rhodes College and that no agreement, assignment, sale, or encumbrance has been or will be made or entered into which would conflict with this deed. I understand all of the terms and conditions of this Deed of Gift and agree to them as indicated by my signature below. If applicable, I understand the sections on "Copyright Interests" and "Copyright conveyance" and acknowledge that the information I have provided is accurate.

Donor's signature _____

Please print name _____

Donor's address _____

Phone Number _____ **Email** _____

Date of agreement _____

On behalf of Rhodes College, I acknowledge receipt of this gift and agree to the stipulations outlined above.

Rhodes College Archivist _____

Date _____

Library Director _____

Date _____

Notes: